



# Bronte BIA Board of Directors Meeting

Tuesday, January 28, 2025

8:00am-9:15am

In-person: 2360 Lakeshore Rd. W, Oakville, ON

Virtual: <https://us02web.zoom.us/j/82042176678?pwd=C1FTa3jPeA2bti9hwFifBpbbdntwP5.1>

## AGENDA

### Board members:

Cheryl Etherington (Cheryl Etherington CGA; Chair), Diane Bertolin (Alliance Properties/Residences of Bronte Lakeside; Treasurer), Rose Luxton, (Lakeside Livin'), Amal Helbah Dawson (RBC - Bronte Branch), Nina Duong (Nina Duong Haute Couture), Prabh Banga (Shoppers Drug Mart – Bronte; Vice Chair), Sean O’Meara (Councillor, Halton Region and Ward 1)

**Management:** Kylie Wilson, Executive Director, Bronte BIA

**Invited Guests:** Lynn Clay, recording secretary; Jonathan McNeice (Councillor, Ward 1)

### Meeting package includes:

- a. Agenda – January 28, 2025
- b. Minutes – November 26, 2024
- c. Budget Memo – December and January Updates
- d. Income Statement – December 2024
- e. Balance Sheet – December 2024
- f. 2025 Operating Budget Revised (for Board approval)
- g. Quote for new computer equipment for BIA office

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	Welcome, introductions, light refreshments/breakfast	7:45am-8:00am	All
I.	Call to Order; Land Acknowledgment	8:01am-8:05am	Chair
II.	Declaration; Conflict of Interest	8:06am-8:07am	Chair
III.	Approval of the Agenda	8:08am-8:09am	Chair
IV.	Approval of Minutes November 26, 2024	8:10am-8:13am	Chair

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|------------|---|----------------------|-----------------------|
| <b>V.</b>  | <b>Reports</b>  | <b>8:14am-8:30am</b> |                       |
|            | A. Financials   |                      | <b>Treasurer</b>      |
|            | a. 2024 Preliminary year-end budget update  |                      |                       |
|            | <i>Motion: To approve the December 2024 Income Statement and Balance Sheet</i>          |                      |                       |
|            | b. 2025 Budget – Revised  |                      | <b>Exec. Director</b> |
|            | <i>Motion(s):</i>   |                      |                       |
|            | <i>To approve a transfer to the Reserves for the amount of \$61,579</i>                 |                      |                       |
|            | <i>To approve a transfer of \$30,000 from the Reserves to the 2025 Operating Budget</i> |                      |                       |
|            | <i>To approve \$5,300 computer equipment expense for BIA office</i>                     |                      |                       |
|            | <i>To approve the revised 2025 Budget</i>   |                      |                       |
|            | B. Town update  |                      | <b>Clr. O’Meara</b>   |
| <b>VI.</b> | <b>New Business</b>   | <b>8:31am-8:50am</b> |                       |
|            | A. 2024 Audit   |                      | <b>Exec. Director</b> |
|            | B. Coming Up in 2025  |                      | <b>Exec. Director</b> |
|            | C. Member Appreciation Breakfast Feb. 13  |                      | <b>Exec. Director</b> |
| <b>I.</b>  | <b>Comments/Announcements</b>   | <b>8:51-8:55am</b>   | <b>All</b>            |
| <b>II.</b> | <b>Adjournment</b>  |                      | <b>Chair</b>          |

Upcoming Meetings in 2025:

Thursday, February 13 at 8:30am (Member Appreciation Breakfast)

Tuesday, March 25, 2025

Tuesday, May 27, 2025

June 2025 – Date TBC (AGM)

Tuesday, July 22, 2025

Tuesday, September 23, 2025

Tuesday, November 25, 2025