



# Bronte BIA Board of Directors Meeting

Tuesday, January 23, 2024  
8:00am-9:15am in person  
2360 Lakeshore Rd. W, Oakville, ON

## AGENDA

### Board members:

Cheryl Etherington (Cheryl Etherington CGA; Chair), Diane Bertolin (Alliance Properties/Residences of Bronte Lakeside; Treasurer), Rose Luxton, (Lakeside Livin'), Amal Helbah Dawson (RBC - Bronte Branch), Nina Duong (Nina Duong Haute Couture), Prabh Banga (Shoppers Drug Mart – Bronte; Vice Chair), Sean O’Meara (Councillor, Halton Region and Ward 1)

**Management:** Kylie Wilson, Executive Director, Bronte BIA

**Invited Guests:** Lynn Clay, recording secretary; Jonathan McNeice (Councillor, Ward 1)

### Meeting package includes:

- a. Agenda – January 23, 2024
- b. Minutes – November 28, 2023
- c. Operating Plan – Bi-monthly update (December & January)
- d. Budget Memo – December and January Updates
- e. Income Statement – December 2023
- f. Balance Sheet – December 2023
- g. 2024 Operating Budget Revised (for Board approval)

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<b>Welcome, introductions, light refreshments/breakfast</b>	<b>7:45am-8:00am</b>	<b>All</b>
<b>I. Call to Order; Land Acknowledgment</b>	<b>8:01am-8:05am</b>	<b>Chair</b>
<b>II. Declaration; Conflict of Interest</b>	<b>8:06am-8:07am</b>	<b>Chair</b>
<b>III. Approval of the Agenda</b>	<b>8:08am-8:09am</b>	<b>Chair</b>
<b>IV. Approval of Minutes November 28, 2023</b>	<b>8:10am-8:13am</b>	<b>Chair</b>

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|------------|-------------------------------|--|-----------------------|
| <b>V.</b>  | <b>Reports</b>                | <b>8:14am-8:30am</b>   |                       |
|            | A.                            | BIA Operating Plan – Bi-Monthly Update (Dec & Jan)<br><i>Motion: To accept the Bi-Monthly Update – Operating Plan</i>  | <b>Exec. Director</b> |
|            | B.                            | Financials<br>a. 2023 Preliminary year-end budget updates<br><i>Motion: To approve the December 2023 Income Statement and Balance Sheet</i><br><br>b. 2024 Budget – Revised<br><i>Motion: To approve the revised 2024 budget</i> | <b>Exec. Director</b> |
|            | C.                            | Town update  | <b>Clr. O’Meara</b>   |
| <b>VI.</b> | <b>New Business</b>           | <b>8:31am-8:50am</b>   |                       |
|            | A.                            | 2023 Audit   | <b>Exec. Director</b> |
|            | B.                            | One Bronte ~ One Voice Committee   | <b>Exec. Director</b> |
|            | C.                            | Member Appreciation Breakfast Feb. 13  | <b>Exec. Director</b> |
|            | D.                            | Coming Up in 2024  | <b>Exec. Director</b> |
| <b>I.</b>  | <b>Comments/Announcements</b> | <b>8:51-8:55am</b>   | <b>All</b>            |
| <b>II.</b> | <b>Adjournment</b>            |  | <b>Chair</b>          |

Upcoming Meetings in 2024:

Tuesday, March 26, 2024

Tuesday, May 28, 2024

AGM in June – date TBD

Tuesday, July 23, 2024

Tuesday, September 24, 2024

Tuesday, November 26, 2024