



Bronte BIA Board of Directors meeting

Tuesday, September 26, 2023

8:00am-9:15am in person

2360 Lakeshore Rd. W, Oakville, ON

AGENDA

Board members:

Cheryl Etherington (Cheryl Etherington CGA; Chair), Rose Luxton, (Lakeside Livin'), Amal Helbah Dawson (RBC - Bronte Branch; Secretary), Nina Duong (Nina Duong Haute Couture), Diane Bertolin (Alliance Properties/Residences of Bronte Lakeside; Treasurer), Prabh Banga (Shoppers Drug Mart – Bronte; Vice Chair), Sean O'Meara (Councillor, Halton Region and Ward 1)

Management: Kylie Wilson, Executive Director, Bronte BIA

Invited Guests: Lynn Clay, recording secretary; Jonathan McNeice (Councillor, Ward 1)

Meeting package includes:

- a. Agenda September 26, 2023 Meeting
- b. Minutes July 25, 2023 Board Meeting
- c. 2023 Operating Plan – Summer Updates
- d. 2023 Budget Memo – August Updates
- e. August 2023 Income Statement
- f. August 2023 Balance Sheet
- g. Bronte BIA Constitution
- h. Town of Oakville Strategic Plan & Moving Bronte Forward - DRAFT

Welcome, introductions, light refreshments/breakfast	7:45am-8:05am	All
I. Call to Order; Land Acknowledgment	8:05am-8:06am	Chair
II. Declaration Conflict of Interest	8:07am-8:08am	Chair
III. Approval of the Agenda	8:09am-8:10am	Chair
IV. Approval of Minutes	8:11am-8:13am	Chair
a. July 25, 2023 minutes		
V. Chair report	8:14am-8:25am	Chair
a. Town of Oakville Strategic Plan & Moving Bronte Forward – <i>Feedback & Discussion</i>		

- | | | |
|---|----------------------|----------------|
| VI. Reports | 8:26am-8:45am | |
| A. 2023 Operating Plan – Summer 2023
<i>Motion: To accept the 2023 Operating Plan – Summer updates</i> | | Exec. Director |
| B. Financials: | | Treasurer |
| a. 2023 Budget – August updates
<i>Motion: To accept the 2023 budget August updates</i> | | |
| C. Town update | | Clr. O’Meara |

- | | | |
|--|----------------------|--------------------|
| VII. Carry Forward Updates | 8:46am-9:10am | |
| A. BIA-led events (Bronte Block Party & Christmas) | | Executive Director |
| B. Farmer’s Market in Bronte Market Square | | “ ” |
| C. Community Investment Program Impacts | | “ ” |
| D. Bylaw/constitution review committee – revisited | | “ ” |

- | | | |
|---------------------------|--|--------------------|
| VIII. New Business | | |
| A. 2024 Budget Planning | | Executive Director |

I. Comments/Announcements	9:11-9:15am	All
----------------------------------	--------------------	------------

II. Adjournment

Upcoming meetings:

- Tuesday, October 24, 2023
- Tuesday, November 28, 2023
- Tuesday, January 23, 2024
- Tuesday, February 27, 2024
- Tuesday, March 26, 2024
- Tuesday, April 30, 2024
- Tuesday, May 28, 2024
- Tuesday, June 25, 2024
- Tuesday, July 30, 2024
- Tuesday, September 24, 2024
- Tuesday, October 29, 2024
- Tuesday, November 26, 2024