

Bronte BIA Board of Directors meeting

Tuesday, July 25, 2023
8:00am-9:15am in person
2360 Lakeshore Rd. W, Oakville, ON

AGENDA

Board members:

Cheryl Etherington (Cheryl Etherington CGA; Chair), Rose Luxton, (Lakeside Livin'), Amal Helbah Dawson (RBC - Bronte Branch; Secretary), Nina Duong (Nina Duong Haute Couture), Diane Bertolin (Alliance Properties/Residences of Bronte Lakeside; Treasurer), Prabh Banga (Shoppers Drug Mart – Bronte; Vice Chair), Sean O'Meara (Councillor, Halton Region and Ward 1)

Management: Kylie Wilson, Executive Director, Bronte BIA

Invited Guests: Lynn Clay, recording secretary; Jonathan McNeice (Councillor, Ward 1)

Meeting package includes:

- a. Agenda July 25, 2023 Meeting
- b. Minutes May 23, 2023 Board Meeting
- c. 2023 Operating Plan – May & June Updates
- d. 2023 Budget Memo – May Updates
- e. May 2023 Income Statement
- f. May 2023 Balance Sheet
- g. Draft Community Investment Agreement (Oakville Civitan Farmer's Market)

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| Welcome, introductions, light refreshments/breakfast | | 7:45am-8:05am | All |
| I. | Call to Order; Land Acknowledgment | 8:05am-8:06am | Chair |
| II. | Declaration Conflict of Interest | 8:07am-8:08am | Chair |
| III. | Approval of the Agenda | 8:09am-8:10am | Chair |
| IV. | Approval of Minutes | 8:11am-8:13am | Chair |
| | a. May 23, 2023 minutes | | |
| V. | Chair report/Orientation | 8:14am-8:25am | Chair |
| | A. 2023 Bronte Summer Guide | | |

VI. Reports

8:26am-8:45am

- A. 2023 Operating Plan – May & June 2023 Exec. Director

Motion: To accept the 2023 Operating Plan – May & June updates

- B. Financials: Treasurer

- a. 2023 Budget – May updates

Motion: To accept the 2023 budget May updates

Motion: To approve funding for Oakville Civitan Farmers Market

- C. Town update Clr. O’Meara

VII. Carry Forward Updates

8:46am-9:10am

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| A. BIA-led events (Bronte Block Party) | Executive Director |
| B. Farmer’s Market in Bronte Market Square | “ ” |
| C. Community Investment Program | “ ” |

VIII. New Business

- A. Amica Hoarding Niche Space Executive Director

I. Comments/Announcements

9:11-9:15am

All

II. Adjournment

Next meetings:

- Tuesday, September 26, 2023
- Tuesday, October 24, 2023
- Tuesday, November 28, 2023