

## Bronte BIA Board of Directors meeting

Tuesday, May 23, 2023  
8:00am-9:15am in person  
2360 Lakeshore Rd. W, Oakville, ON

### AGENDA

#### Board members:

Cheryl Etherington (Cheryl Etherington CGA; Chair), Rose Luxton, (Lakeside Livin'), Amal Helbah Dawson (RBC - Bronte Branch; Secretary), Nina Duong (Nina Duong Haute Couture), Diane Bertolin (Alliance Properties/Residences of Bronte Lakeside; Treasurer), Prabh Banga (Shoppers Drug Mart – Bronte; Vice Chair), Sean O’Meara (Councillor, Halton Region and Ward 1)

**Management:** Kylie Wilson, Acting Executive Director, Bronte BIA

**Invited Guests:** Lynn Clay, recording secretary; Jonathan McNeice (Councillor, Ward 1)

Meeting package includes:

- a. Agenda May 23, 2023 Meeting
- b. Minutes April 25, 2023 Board Meeting;
- c. Confidential minutes April 25, 2023
- d. 2023 Operating Plan – April Updates
- e. 2023 Budget – April Updates
- f. April 2023 Income Statement
- g. April 2023 Balance Sheet
- h. Community Investment Agreement (Bronte Historical Society - Bronte Lake Notes)
- i. Bronte Mural Artist Agreement (Chris Perez)
- j. New member Welcome Package

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|-------------|---|----------------------|--------------|
|             | <b>Welcome, introductions, light refreshments/breakfast</b> | <b>7:45am-8:05am</b> | <b>All</b>   |
| <b>I.</b>   | <b>Call to Order; Land Acknowledgment</b>                   | <b>8:05am-8:06am</b> | <b>Chair</b> |
| <b>II.</b>  | <b>Declaration Conflict of Interest</b>                     | <b>8:07am-8:08am</b> | <b>Chair</b> |
| <b>III.</b> | <b>Approval of the Agenda</b>                               | <b>8:09am-8:10am</b> | <b>Chair</b> |
| <b>IV.</b>  | <b>Approval of Minutes</b>                                  | <b>8:11am-8:13am</b> | <b>Chair</b> |
|             | a. April 25, 2023 minutes                                   |                      |              |
|             | b. April 25, 2023 confidential minutes                      |                      |              |
| <b>V.</b>   | <b>Chair report/Orientation</b>                             | <b>8:14am-8:25am</b> | <b>Chair</b> |
|             | A. ED/Acting ED transition                                  |                      |              |
|             | B. New member welcome package                               |                      |              |

**VI. Reports**

**8:26am-8:45am**

- A. 2023 Operating Plan – April 2023 Acting Exec. Director  
*Motion: To accept the 2023 Operating Plan – April updates*
- B. Financials: Treasurer
- a. 2023 Budget – April updates  
*Motion: To accept the 2023 budget April updates*
- b. Community Investment agreement (Bronte Historical Society –  
Bronte Lake Notes)  
*Motion: To approve an agreement valued over \$5,000*
- c. Bronte Mural Artist Agreement (Chris Perez)  
*Motion: To approve an agreement valued over \$5,000*
- C. Town update Clr. O’Meara

**VII. New Business**

**8:46am-9:10am**

- A. BIA-led events & funding – update Acting Exec. Director  
B. Community Investment Program – update “ ”  
C. Constitution review – update “ ”  
D. AGM: Tuesday, June 20 “ ”  
E. Executive Director recruitment Chair  
F. Canada Day Update Acting Exec. Director

**VIII. Upcoming Board Meetings**

Chair

*Motion: To cancel the June 27, 2023 Board Meeting (AGM is June 20)*

**IX. Comments/Announcements**

**9:11-9:15am**

**All**

**I. Adjournment**

Next meetings:

- Tuesday, June 20 AGM
- Tuesday, June 27, 2023
- Tuesday, July 25, 2023
- Tuesday, September 26, 2023
- Tuesday, October 24, 2023
- Tuesday, November 28, 2023